

Music Minister Job Description **Peace Lutheran Church (ELCA) - Las Cruces, NM**

Description: This is a paid part-time position (approximately 10 hours per week). *This position can be combined with the part-time position of Choir Director.*

Primary Responsibility: To enhance public worship of the congregation through the presentation of sacred and secular organ and piano music, both solo and accompaniment forms.

Supervision: Direct supervision by the Pastor, with guidance from the worship planning team and Church Council. This position supervises the Choir Director and oversees all music ministries of the church, including worship service music, vocal choir, bell choir, guest musicians, and choral scholars.

Qualifications: The Music Minister will possess and demonstrate:

- An understanding and commitment to the role of music in the Christian liturgical service.
- Ability to select prelude, postlude, hymns, and other special music appropriate for the liturgical season, worship service, or event.
- High level of proficiency on both organ and piano.
- Ability to effectively accompany choral, vocal solo, and instrumental presentations.
- Interpersonal skills to work effectively and cooperatively with others.
- Bachelor of Music degree preferable. Equivalent experience considered.

Principal Duties: The Music Minister will:

1. Administer and coordinate the music for worship services, including Sunday morning worship, Christmas Eve, Ash Wednesday, Holy Week services, Easter, midweek services in Advent and Lent, and other special worship services and events.
2. Select appropriate music and hymns that align with the liturgical season and themes, and plan services collaboratively with pastors, other staff, and lay leaders.
3. Coordinate substitute musicians and still select music when absent for a worship service, with support from the Pastor and other staff if needed.
4. Support the choir(s) or other musical groups by providing accompaniment for scheduled practice sessions.
5. Clearly communicate in a timely manner musical selections with the Pastor and the Parish Administrator for inclusion in the Sunday Bulletin and other worship materials.
6. Arrange for special music during the summer and other times when the choir is not active.
7. Monitor the condition of the instruments of the congregation, including the sanctuary's Rogers hybrid organ, and arrange for tuning and other maintenance as required in accordance with needs and the funds available in the church budget.
8. Provide special music, as agreed upon, at weddings, funerals, and other church events.
9. Perform other duties as agreed to with the supervisor.

Expectations: The Music Minister is expected to:

- Be present for and serve as the primary musician for important liturgical services such as Christmas Eve service(s) and Easter Sunday worship.
- Complete and pass a background check as required by the policies of Peace Lutheran Church and complete staff training requirements including safety policies.
- Participate in worship planning meetings and give input regarding expenses for inclusion in the annual church budget.
- Attend staff meetings with the Pastor and other staff as requested.
- Attend conferences and clinics, which will mutually benefit the organist and the congregation, with continuing education funds provided by the congregation.

Salary Range: \$15,000 - \$20,000 and is competitive and commensurate with education and experience.

Applications Accepted: May 1-31, 2025, or until filled.

Interested applicants should send a Cover Letter, Resume including 3 References, and 2 Musical Sample Videos - one solo & one hymn (on organ, if possible) to PastorHannah@PeaceLutheranLC.com.